



LIABILITY INSURANCE REQUIREMENTS

Liability insurance is required for all social events at the Marina Community Center, Parks, Pools (when a permit is issued), and all other City of San Leandro facilities.

The Insurance must:

- be General Liability coverage in the amount of \$1,000,000. for Parks, the Marina Community Center & Pools.
- name the City of San Leandro as additionally insured.
- have date of event on the Certificate of Coverage.
- be received by the City of San Leandro 15 days before event.

There are two ways to obtain Liability Insurance:

- Purchase coverage through the City of San Leandro website at <http://www.ci.san-leandro.ca.us/slparcs.html> (you will need an e-mail account and a credit card.)
 - Select the Purchase Liability Insurance link to be directed to the Gales Greek website.
 - Fees are based on type and size of event
 - Payment is due upon submission of insurance application

Note: Please contact Bridgett Whitescarver at (503) 227- 0491 should you need assistance obtaining an insurance quote through the Gales Creek website.

- Provide your own insurance through your homeowner policy
 - Mail certificate of coverage to:

Marina Community Center
15301 Wicks Blvd.
San Leandro, CA 94579

NOTE: Rates are an estimate and may change based on the data provided by the applicant. Insurance fees are reviewed by our carrier each year & are subject to increase.

Bookings will be reviewed 15 days before event date and are subject to cancellation if insurance requirements are not met.